

EMPLOYEE RELOCATION COUNCIL SUMMARY APPRAISAL REPORT

Client:		Client File #:				
Client Address:			Suite #:			
			Zip Code:			
TT						
Subject Property Address:		County:				
City:		State:	Zip Code:			
Appraiser Company Name:	TOMAINO APPRAISAL	Appraiser File #:				
Appraiser(s):		Ph. #: ()				
Appraiser Address:		Suite #:				
City:		State:	Zip Code:			
Fax #: ()	E-mail:					
No. of Stories	\$(p. 2) (p. 2) (p. 3) Attached Detached Architectural Style Gross Living Area Current Supply/Demand:	Mandatory Inspections Adverse Conditions Requiring Inspectic Recommended Repairs and/or Improve Adverse Easements/Encroachments Adverse External/Environmental Conditions New Construction Competition REO/Foreclosure Competition Forecasted	Yes			
	Current Supply/Demand: ng (p. 4) Under Supply In Bala					

DEFINITIONS AND GUIDELINES

Intended Use and Purpose of the Relocation Appraisal: The intended use of the appraisal is to assist an employer in facilitating the employee relocation process. The intended users of the appraisal are only the appraiser's client and the employer. The purpose of the appraisal is to develop an opinion of the Anticipated Sales Price for a relocating employee's residence.

Definition of Anticipated Sales Price*: The price at which a property is anticipated to sell in a competitive and open market, assuming an arm's length transaction whereby:

- 1. The analysis reflects the subject property "as is" and is based on its present use as a residential dwelling. (For new construction not completed see Guideline #1d.)
- 2. Both buyer and seller are typically motivated; both parties are well-informed or well-advised and acting in what they consider their best interests.
- 3. Payment is made in cash or its equivalent.
- 4. A reasonable marketing period, not to exceed 120 days and commencing on the date of appraisal (inspection), is allowed for exposure in the open market. The analysis assumes an adequate effort to market the subject property.
- 5. Forecasting is applied to reflect the anticipated trend of market conditions and prices during the subject property's prospective marketing period.

Definition of Forecasting: Forecasting is the process of analyzing historical trends and current factors as a basis for anticipating market trends. A forecasting adjustment is then applied to reflect any impact these trends will have on the subject property's marketing time and sales price.

Scope of the Appraisal: The scope of the appraisal includes an interior and exterior inspection of the subject property; collecting, verifying and analyzing pertinent data; considering market trends; developing an opinion of the subject property's Anticipated Sales Price and communicating the findings in this Summary Appraisal Report. The appraisal is to be developed utilizing only the Sales Comparison Analysis, which most accurately reflects the actions of typical buyers and sellers in the market place. This approach must include an analysis of competing properties, pending sales and closed sales, resulting in a reliable opinion of Anticipated Sales Price. The cost approach, income approach, and highest and best use analysis are excluded as they are not necessary to develop a credible opinion of Anticipated Sales Price.

Guidelines: In developing an opinion of the Anticipated Sales Price, the appraiser must observe the following:

- 1. Consider the property "as is" on the date of the appraisal (inspection) with adjustments made to reflect reactions from a typical buyer's point of view. These adjustments should reflect the comparative differences between the subject property's appearance and similar properties in that market. The actual cost to cure may not be the appropriate measure for this adjustment. Consider the effect on value (positive or negative) of the following items:
 - condition (e.g., modernization, restoration, repairs, necessary improvements, etc.);
 - appeal (e.g., construction upgrades, personalized decor, etc.)
 - In instances where the appraiser is unable to determine the "as is" condition and appeal for work in progress or suspected adverse physical conditions, notify the client immediately;
 - For new construction not completed as of the date of the appraisal (inspection), the Anticipated Sales Price should be based on the assumption improvements will be completed in a workmanlike manner according to the Description of Improvements on Page 3 and any construction documentation provided to the appraiser.
- 2. Develop and support the price the property is anticipated to sell for during its reasonable (not to exceed 120 days) marketing period, giving particular Note: Departure from the Definitions and Guidelines is not permitted without attention to the analysis of comparable sales, pending sales, competing client approval and must be specifically disclosed in this report.

- properties, supply and demand, availability and terms of financing, location, and overall market conditions. Also, consider and make necessary adjustments for other pertinent factors.
- 3. The sales prices of the comparables should be adjusted for seller concessions to reflect a cash equivalent price. Dollar adjustments should be made for concessions such as: seller-paid points, buyer's closing costs, interest rate buydowns, seller financing, or any other terms that influence the final sales price. These adjustments are not necessarily dollar for dollar and should reflect the impact on the sales price resulting from the concession.
- Assume the property is free and clear of all liens with the owner responsible for satisfying any unpaid installments of special assessments.
- 5. Gross Living Area (GLA) is the calculation of the total living area in the residence, expressed in square footage. This is calculated using exterior measurements (except condominiums and cooperatives), and is generally limited to the habitable above-grade living area only. Basement and attic areas (finished and unfinished) are not included in GLA, room and bath counts. However, they may make a valuable and significant contribution to the property value, and should be calculated and shown separately in the report.
- 6. When rating the Appeal of the various attributes of the subject property, and using the terms "Excellent," "Good," "Average," "Fair," and "Poor," compare the characteristics to those of competing properties and neighborhoods (e.g., a luxury, custom-designed home may be rated "average" as compared with competing properties that also are luxury, custom-designed homes). The ratings are defined as follows:
- \square Excellent: the amenity or characteristic is superior to the same characteristic found in competing properties and neighborhoods;
- Good: the amenity or characteristic is better than the same characteristic found in competing properties and neighborhoods;
- Average: the amenity or characteristic is comparable to the same characteristic found in competing properties and neighborhoods;
- ☐ Fair: the amenity or characteristic is not as good as the same characteristic found in competing properties and neighborhoods; and
- \square Poor: the amenity or characteristic is inferior to the same characteristic found in competing properties and neighborhoods.
- 7. Include the following exhibits:
- a. photos of the front, rear, street scene, and interior views of the subject property;
- photos of the subject property depicting any adverse conditions and inspection concerns;
- photos of factors within view from the subject property that significantly affect marketability either favorably or unfavorably;
- photos of all comparable sales;
- sketch of the dwelling indicating all measurements and calculations necessary to determine Gross Living Area. Sketch should also show room locations; and,
- map depicting locations of the subject property, competing properties and comparable sales.
- 8. Do not accept an appraisal assignment if there is a conflict of interest (e.g., recently appraised the house for another party, an association with the listing agent/company, etc.) without informing the client and obtaining the client's prior consent.
- 9. Do not solicit a listing or generate a referral as a result of an appraisal assignment.
- 10. Do not discuss appraisal opinions or reveal sensitive information to anyone other than the client.

Page

		PLOYEE RELOCA UMMARY APPRAI			Client File #: Appraiser File #					
	Homeowner:			Occupant:		Tenant Vacant	t			
	Subject Property Address:			County:						
	City:			State:	Z	ip Code:				
	Legal Description:									
-										
		Ass	essor's Parcel #:							
	Property Rights Appraised: Fee Simple	Leasehold		Subtype:	PUD Condor	ninium Cooperat	tive			
z										
읟	Is the subject property currently listed? Y									
M	Days-on-market: Listing Compa					_)				
띩	Last Sale Date: Last Sale Price Analysis of any current agreement of sale, opti					arty within three years	of.			
SUBJECT INFOMATION	the date of appraisal:					ity within three years	01			
9	ine date of appraisar.									
	Annual real estate taxes: \$ Are t	axes typical for the area	and price range	? Yes N	No Monthly H	OA Fees: \$				
	Discuss atypical taxes, homeowner association	fees and known pendin	g special assessi	ments, and comme	nt on their effect on m	arketability.				
	Are there any mandatory inspections to trans	fer title? Yes N	lo If Yes, desc	eribe:						
	Lacation Tyme:	Cuburbon	Dural	Drogant land u						
	Location Type: Urban Built Up: Over 75		Rural Under 25%	Present land u		ommercial:	%			
	Development Rate: Rapid		Slow			idustrial:	_′° %			
	Change in Present Land Use: Not Like	= =	Taking Place	Condo:			-′° %			
_			ruking ridee			·				
	Single Family Price Range: \$	to: \$		Pro	edominant Price: \$					
	Single Family Age: Years to Years Predominant Age: Years Predominant Occupancy: Owner Tenant % Vacant:									
Ö	Discuss positive and negative neighborhood ch	, ,								
EIGHBORHOOD	conditions, external obsolescence, property con	ipatibility, schools, and	transportation							
BO										
ᅙ										
쀧										
	Overall Neighborhood Appeal Rating:	Excellent	Good	Average	Fair	Poor				
	Dimensions:			Street Acc	ess:	Public Pr	rivate			
	Site Area:		Lot: Yes				rivate			
	Zoning Classification:			Gated:		Yes No				
	Is present use permitted by zoning regulations'	Yes No N	No Zoning	Adverse Ea	asements/Encroachme	ents: Yes No	o			
	FEMA Special Flood Hazard Area?	Yes No		Adverse Ex	xternal/Environ. Cond	's: Yes No	o			
	UTILITIES			Sidewalk:		Yes No	o			
	Public Other (Describe)	Topography:		Curbs/Gut	ters:	Yes No	o			
	Electric:	Shape:		Street Ligh	_	Yes No	o			
	Gas:			Street Surf						
SITE	Water:	Landscaping:			Surface:					
-	San. Sewer:	Drainage:		Alley:						
	Discuss positive and negative site characteristic	cs impacting the subject	property's mark	etability						
	-			· ———						

						RELOC RY APPR					Client		
	General New Construction: Completed: Existing Construction: Actual Age (Yrs.): Effective Age (Yrs.): Attached: Detached: No. Units: No. Stories: Manufact. Housing: If yes, type:		Exterior Architectural Style:				Interior Floors Carpet: Carpet: Vinyl: Vinyl: Ceramic: Hardwood: Hardwood: Other: Walls Drywall: Ceramic: Plaster: Fiberglass: Other:			Range: Oven: Cooktop: Microwave: Dishwasher: Compactor: Disposal: Other: Heating			
	Car Storage # Cars Garage: Attached: Detached: Built-in: Carport: Attached: Detached: Built-in: Other: None: Adequate: Y N Personal Property: Is personal pro			Foundation Material: Slab: Crawl Spa Basement: Sq.Ft. % Finis Floor: Ceiling Wall: Outside E Sump: Floor Drai	on and I	Basement		Interior Amenities Security System: Intercom: Intercom: Fireplace(s): Other:):		
		personar	ргоре	Try merude	a in the	Anticipate	ou Sales	riice; i	esno	il yes,	, piease	describe.	
STI	Room Count	Living	Dinir	ng Kitchen	Family	Bedrooms	Baths	Other Rooms	List of Oth	er Rooms			GLA
EMENTS	Level 1 Level 2												
IMPROV													
ш	Basement (Not included in GLA or Room Count.)												
NO	Attic (Not included in GLA or Room Count.)												
DESCRIPTION O	Relevant Characteristics: Describe and discuss features and improvements affecting marketability. (Only significant features affecting the Anticipated Sales Price should be considered in the Sales Comparison Analysis grid on page 5.) Evidence of any adverse conditions which require inspection (e.g., dampness, termites, settlement, etc.): If yes, list any recommended inspections and why (e.g., structural, materials, mechanical, roof, etc.). Recommended Repairs/Improvements: Are any repairs and/or improvements recommended to enhance the subject property's marketability? Yes No If yes, list below and provide a total estimated cost to cure.												
	Total Estimated Cost to	Cure: \$	S										
	Overall Improvement A Exterior Appeal Quality of Construction Condition Interior Appeal/Decor Functional Utility	Appeal R	ating	s:		Excellent		Good	I	Average		Fair	Poor

						ATION COUNCIL AISAL REPORT	ı	Client File Appraiser I	
Ne	dverse Financing Condition	tion:						Yes Yes	No No
Hi Cu M	EO/Foreclosure Competit istoric Price Trend: urrent Supply/Demand: ortgage Interest Rates: eighborhood Normal Mar		Гіте:			Increasing Under Supply Decreasing Under 30 days		Yes Stable In Balance Stable 30-120 days	Decreasing Over Supply Increasing Over 120 days
Fo	Forecasted Price Trend: Forecasted Sales Activity (not to exceed 120 days): Subject Property's Estimated Normal Marketing Time: Increasing Stable Decreasing Stable Decreasing Stable Decreasing Over 120 days								
Aı	Analyze historic trends and current factors relevant to developing the Market Change Adjustment in the Sales Comparison Analysis on page 5.								n Analysis on page 5.
	ITEM		SUBJEC	CT	СОМР	ETING PROPERTY #1	COMPI	ETING PROPERTY #2	COMPETING PROPERTY #3
	ddress								
	oximity to Subject riginal List Price	\$			\$		\$		\$
	arrent List Price	\$			\$		\$		\$
	ast Price Revision Date								
	ays-on-market eighborhood Appeal								
	te Area								
	te Appeal								
Ai	rch. Style/Ext. Appeal uality of Construction								
	etual Age (Yrs.)								
	ondition								
	terior Appeal/Decor	Total	Bdrms	Baths	Total	Bdrms Baths	Total	Bdrms Baths	Total Bdrms Baths
	oom Count ross Living Area	Total	Buillis	sq.ft.	Total	sq.ft.	Total	sq.ft.	sq.ft.
Ba	asement Area								24
1	asement Finish								
	nctional Utility eating/Cooling								
	ar Storage								
	replace(s)								
Si	gnificant Features								
Co	or each competing propertompetitive List Price Rangompeting Property #1:	ge for th	ne subject p	property.			ot be readi	ly apparent and analy	ze their relevance to the
Co	ompeting Property #2: _								
	ompeting Property #2: ompeting Property #3:								
	ompeting Property #3:	Γrends Δ	Analysis: A	Analyze the a	nticipateo	I trend of market cond			ect property's prospective
	ompeting Property #3:	Γrends Δ	Analysis: A	Analyze the a	nticipateo	I trend of market cond			
	ompeting Property #3:	Γrends Δ	Analysis: A	Analyze the a	nticipateo	I trend of market cond			
	ompeting Property #3:	Γrends Δ	Analysis: A	Analyze the a	nticipateo	I trend of market cond			
	ompeting Property #3:	Γrends Δ	Analysis: A	Analyze the a	nticipateo	I trend of market cond			
	ompeting Property #3:	Γrends Δ	Analysis: A	Analyze the a	nticipateo	I trend of market cond			

EMPLOYEE RELOCATION COUNCIL Client File #: SUMMARY APPRAISAL REPORT Appraiser File #: The appraiser has analyzed those sales considered to be most representative of the subject property. The following descriptions include a dollar adjustment, reflecting market reaction to those items of significant variation between the subject and comparable properties. If a significant item in the comparable property is superior to, or better than, the subject property, a minus (-) adjustment is made, thus reducing the indicated value of subject; if a significant item in the comparable is not as good as, or is inferior to, the subject property, a plus (+) adjustment is made, thus increasing the indicated value of the subject. ITEM SUBJECT COMPARABLE SALE #1 COMPARABLE SALE #2 COMPARABLE SALE #3 Address Proximity to Subject Final List Price Sales-to-List Price Ratio Sales Price Closing Date Days-on-market Data Sources DESCRIPTION DESCRIPTION Adjustment DESCRIPTION +(-)\$ Adjustment DESCRIPTION Sales and/or Financing Concessions Inspection Date Contract Date Contract Date Contract Date Market Change Neighborhood Appeal Site Area Site Appeal Arch. Style/Ext. Appeal Quality of Construction Actual Age (Yrs.) Condition Interior Appeal/Decor Room Count Baths Baths Baths Baths Gross Living Area sq.ft. sq.ft. sq.ft. sq.ft. Basement Area Basement Finish Functional Utility Heating/Cooling Car Storage Fireplace(s) Significant Features Forecasting Net Adj. (Total) N=0% G=0% \$ N=0% G=0% \$ N=0% G=0% \$ Adjusted Sales Price Discuss the selection of each comparable sale and explain the basis for individual adjustments. Explain subjective adjustments for which the rationale may not be readily apparent. Comparable Sale #1: Comparable Sale #2: Comparable Sale #3: Reconciliation of Sales Comparison Analysis: Analyze additional factors considered in arriving at the Anticipated Sales Price. Also comment on market data provided by the homeowner. The Anticipated Sales Price of the subject property as of is estimated to be \$

Appraiser Name:

Homeowner:

MICHAEL TOMAINO

Client File #:
Appraiser File #:

STATEMENT OF LIMITING CONDITIONS AND APPRAISER CERTIFICATION

CONTINGENT AND LIMITING CONDITIONS:

The Appraiser Certification that appears in this appraisal report is subject to the following conditions:

- 1. The appraiser will not be responsible for matters of a legal nature that affect either the property being appraised or the title to it. The appraiser assumes that the title is good and marketable and, therefore, will not render any opinions about the title. The property is appraised on the basis of it being under responsible ownership.
- The appraiser has provided a sketch in the appraisal report, to show approximate dimensions of the improvements. The sketch is included only to assist the reader of the report in visualizing the property and understanding the appraiser's determination of its size.
- 3. The appraiser has examined the available flood maps that are provided by the Federal Emergency Management Agency (or other data sources) and has noted in the appraisal report whether the subject site is located in an identified Special Flood Hazard Area. Because the appraiser is not a surveyor, he or she makes no guarantees, expressed or implied, regarding this determination.
- 4. The appraiser will not give testimony or appear in court because he or she made an appraisal of the property in question, unless specific arrangements to do so have been made beforehand.
- 5. The appraiser has noted in the appraisal report any adverse conditions (such as needed repairs, depreciation, the presence of hazardous wastes, toxic substances, etc.) observed during the inspection of the subject property and that he or she became aware of during the normal research involved in performing the appraisal. Unless otherwise stated in the appraisal report, the appraiser has no knowledge of any hidden or unapparent conditions of the property or adverse environmental conditions (including the presence of hazardous wastes, toxic substances, etc.) that would make the property more or less valuable, and has assumed that there are no such conditions and makes no guarantees or warranties, expressed or implied, regarding the condition of the property. The appraiser will not be responsible for any such conditions that do exist or for any engineering or testing that might be required to discover whether such conditions exist. Because the appraiser is not an expert in the field of environmental hazards, the appraisal report must not be considered as an environmental assessment of the property.
- 6. The appraiser obtained the information, estimates, and opinions that were expressed in the appraisal report from sources that he or she considers to be reliable and believes them to be true and correct. The appraiser has made no survey of the property. The appraiser does not assume responsibility for the accuracy of such items that were furnished by other parties.
- 7. The appraiser will not disclose the contents of the appraisal report except as provided for in the Uniform Standards of Professional Appraisal Practice.
- 8. For new construction not completed as of the date of the appraisal (inspection), the appraisal report and valuation conclusion is based on the hypothetical condition that the improvements have been completed as of the date of the appraisal in a workmanlike manner according to the Description of Improvements on page 3 and any construction documentation provided to the appraiser. Because the proposed improvements have not been completed, the value of the property that actually exists as of the date of the appraisal may be

- different from the value with the proposed improvements completed. The appraisal does not address unforeseeable events that could alter the proposed property improvements and/or the market conditions reflected in the analysis.
- 9. The intended users of the appraisal are only the appraiser's client and the employer. The appraiser assumes no responsibility or liability for unauthorized use of this report. The appraiser must provide his or her prior written consent before all (or any part) of the content of the appraisal report (including conclusions about the property value, the appraiser's identity and professional designations, and references to any professional appraiser organizations or the firm with which the appraiser is associated) can be used for any purposes by anyone except: the client specified in the report; professional appraisal organizations; or any department, agency, or instrumentality of the United States, any state, or the District of Columbia. The appraiser's written consent and approval also must be obtained before the appraisal (or any part of it) can be conveyed by anyone to the public through advertising, public relations, news, sales, or other media.
- 10. For the purpose of this appraisal, the effective date of the appraisal is contemporaneous with the date of report.

APPRAISER CERTIFICATION:

I certify, to the best of my knowledge and belief:

- 1. The statements of fact contained in this report are true and correct.
- The reported analyses, opinions, and conclusions are limited only by the reported assumptions and limiting conditions, and are my personal, impartial, and unbiased professional analyses, opinions, and conclusions.
- 3. I have no present or prospective interest in the property that is the subject of this report, and no personal interest with respect to the parties involved.
- 4. I have no bias with respect to the property that is the subject of this report or to the parties involved with this assignment.
- 5. My engagement in this assignment was not contingent upon developing or reporting predetermined results.
- 6. My compensation for completing this assignment is not contingent upon the development or reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value opinion, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the intended use of this appraisal.
- 7. My analyses, opinions, and conclusions were developed and this report has been prepared, in conformity with the Uniform Standards of Professional Appraisal Practice.
- 8. I have made a personal inspection of the property that is the subject of this report.
- 9. No one provided significant professional assistance to the person signing this report. If there are exceptions, the name of each individual providing significant professional assistance is stated.

CO-APPRAISER CERTIFICATION:

If a co-appraiser signed the appraisal report, he or she certifies and agrees that:

I have reviewed the appraisal report, agree with the statements and conclusions of the appraiser, and am taking full responsibility for the appraisal and the appraisal report.

Subject Property's	s Address:	
	APPRAISER	CO-APPRAISER (if applicable)
Signature:		Signature:
Name:	MICHAEL TOMAINO	Name:
Date of Report (In	nspection):	
State License/Cer	tification #:	State License/Certification #:
State of License/C	Certification:	State of License/Certification:
Expiration Date o	f License/Certification:	Expiration Date of License/Certification: Did Did Not personally inspect the subject property